



CENTER FOR
FINANCIAL
TRAININGSM

SOUTHEASTERN

@ Miami Dade College

CLASSROOM SCHEDULE

SUMMER 2016



BANKING/ CREDIT UNION/ FINANCIAL SERVICES

Visit our newly redesigned

WEBSITE:

WWW.CFTSE.ORG

LET YOUR WORK EXPERIENCE WORK FOR YOU!



SAVE TIME AND MONEY

Earn college credits for knowledge gained on the job with Prior Learning Assessments (PLA) at Miami Dade College. Get on track to finishing a college degree, and/or college credit certificates by showing your college-level learning from work and military experience. MDC offers a variety of credit-earning testing options, or build a portfolio with guidance from MDC advisors. Credits may be applied to bachelor's, associate or certificate credentials.

PLA PORTFOLIO

A Great Option for Experienced Professionals

- **CONVENIENT:** Upload PLA portfolios completely online with guidance from MDC advisors.
- **AFFORDABLE:** Earn up to 45 credits with a one-time cost of only \$500!

PLA PORTFOLIO DEVELOPMENT COURSE - ONLINE

The portfolio development course is a self-paced course offered through the School of Continuing Education for students to learn how to prepare a portfolio with step-by-step guidance. The course is required for portfolio assessment.

Call us today for more information at 305-237-3051.

WHERE TO BEGIN

REGISTRATION INFORMATION

1 - Look through the schedule and choose offerings which meet your personal and professional goals.

2 - Contact your CFT Bank Representative (who usually works within the personnel/human resource department) who will explain your organization's policies regarding tuition and textbook reimbursement.

3 - Complete a college application for admission or re-admission and the CFT instructions & Registration form and give to your bank/company representative for approval.

CFT Registration Forms and College Admission Forms Accessible Online!
Download forms at: www.cftse.org

4 - The registration and admission forms **must** be submitted to the CFT office.

5 - Register early for all CFT offerings to ensure that you are enrolled in the offering(s) of your choice. Registrations are processed on a space available basis.

FEE SCHEDULE

\$30.00 ADMISSION FEE

REQUIRED FOR ALL NEW MDC STUDENTS (non-refundable)
Lab/Special fees for all courses and textbook fees for the BAN courses (see course descriptions for textbook prices) will automatically be added to your class tuition fees.
Late fees may apply after registration deadline.

MEMBER FEE

CFT/MDC 3 CREDIT COURSE	\$520.00
CFT/MDC 4 CREDIT COURSE	661.00
CFT/MDC LAB FEE	187.00
*CFT/MDC NON-RESIDENT/3 CREDIT COURSE	1385.00
*CFT/MDC NON-RESIDENT/4 CREDIT COURSE	1800.00
*CFT/MDC NON-RESIDENT/LAB FEE	462.00

NON-MEMBER FEE

CFT/MDC 3 CREDIT COURSE	580.00
CFT/MDC 4 CREDIT COURSE	721.00
CFT/MDC LAB FEE	250.00
*CFT/MDC NON-RESIDENT/3 CREDIT COURSE	1485.00
*CFT/MDC NON-RESIDENT/4 CREDIT COURSE	1900.00
*CFT/MDC NON-RESIDENT/LAB FEE	524.00

BACHELOR'S DEGREE

\$25.00 ADMISSION FEE

BAS MEMBER FEE

CFT/MDC 3 CREDIT COURSE	555.00
CFT/MDC 4 CREDIT COURSE	663.00
*CFT/MDC NON-RESIDENT/3 CREDIT COURSE	1808.00

BAS NON-MEMBER FEE

CFT/MDC 3 CREDIT COURSE	615.00
CFT/MDC 4 CREDIT COURSE	753.00
*CFT/MDC NON-RESIDENT/3 CREDIT COURSE	1900.00

***GOOD NEWS! Non-resident laws have changed.**

Call CFT to see if you qualify

OTHER FEES

CFT/ABA OFFICIAL TRANSCRIPT	15.00
CFT/ABA UNOFFICIAL TRANSCRIPT (NON MEMBERS)	10.00
TRANSFER CREDIT	140.00
DIPLOMA FEE	35.00

Note: Please make payment payable to CFT Southeastern.

(No personal checks accepted)

Credit Card option available - Call (305) 237-3051 for details.

Or you can pay online: <https://cftse.org/miami-dade-college/>

(ALL FEES ARE SUBJECT TO CHANGE)



Diploma, Certificate, College Credit Certificate & Degree Programs

DIPLOMAS

- ABA BANK FINANCIAL MANAGEMENT
- ABA BANK OPERATIONS
- ABA BUSINESS BANKING AND COMMERCIAL LENDING
- ABA CONSUMER BANKING
- ABA GENERAL BANKING
- ABA MILITARY BANKING OPERATIONS
- CFT AGRICULTURAL LENDING
- CFT FINANCIAL SERVICE MANAGEMENT
- CFT FINANCIAL SERVICES MARKETING
- CFT GLOBAL BANKING
- CFT HUMAN RESOURCES
- CFT PROJECT MANAGER
- CFT REAL ESTATE LENDING

CERTIFICATES

- ABA BANK SERVICE PROVIDER
- ABA BANK TELLER
- ABA BRANCH MANAGER
- ABA CALL CENTER REPRESENTATIVE
- ABA CERTIFICATE IN LENDING COMPLIANCE
- ABA CUSTOMER SERVICE REPRESENTATIVE
- ABA PERSONAL BANKER
- ABA RESIDENTIAL MORTGAGE LENDER
- ABA SMALL BUSINESS BANKER
- ABA SUPERVISOR
- ABA TEAM LEADER
- ABA UNIVERSAL BANKER
- CFT COMPLIANCE OFFICER
 - Domestic Track
 - International Track
 - Credit Union Track

- CFT CREDIT ANALYSIS
- CFT INTRODUCTION TO ACCOUNTING
- CFT FINANCIAL SERVICES MARKETING
- CFT INTRODUCTION TO SALES AND SERVICE
- **NEW** ABA CERTIFICATE IN BUSINESS AND COMMERCIAL LENDING
- **NEW** ABA DEPOSIT COMPLIANCE
- **NEW** ABA CERTIFICATE IN BSA AND AML COMPLIANCE
- **NEW** ABA CERTIFICATE IN FRAUD PREVENTION

COLLEGE CREDIT BANKING CERTIFICATES

- BANKING SPECIALIST
- BANKING OPERATIONS (CREDIT ANALYSIS)
- BANKING MANAGEMENT (LENDING)

Call Us Today for an Evaluation

at 305-237-3051

HOW TO MAKE CHANGES

SCHEDULE CHANGES, DROPS AND ADDS

All changes (drops/cancellations /adds) **MUST** be made through the South Florida CFT office for reporting and billing purposes (written request required)

ALL CHANGES REQUIRE A \$30 PROCESSING FEE PER COURSE. NO EXCEPTIONS!

Last day for changes (adds/drops) with refund:

Summer C:..... May 12, 2016
Summer A:..... May 11, 2016
Summer B:..... June 22, 2016

Please check on dates for the banking & mini-term classes with the CFT office.

Last day to drop with a “W” (without a refund)

Summer C:..... June 28, 2016
Summer A:..... June 2, 2016
Summer B:..... June 14, 2016

Please check on dates for the banking & mini-term classes with the CFT office.

SEMESTER REGULATIONS/PROCEDURES:

P.E.R.T (MDC): Any student having taken **15** credits of study thru MDC, at any time, **must** take the PERT exam to register for any additional classes. The P.E.R.T. assesses readiness for college-level coursework in English and mathematics. There are three subject area tests – reading, writing, and mathematics. A student’s scores determine appropriate course placement upon entering college.

OBLIGATIONS: Students with obligations to Miami-Dade College must clear their obligations before attempting to register. This will eliminate problems that will occur during the processing of their application. It is the student’s responsibility to clear all obligations before registration can occur.

ACADEMIC POLICY: MDC has established as a policy the following academic regulations regarding incomplete (I) grades and withdrawals (W):

INCOMPLETE:

When a MDC student is unable to complete the requirements of a course by the end of the semester, the student may be assigned an “Incomplete” or “I” grade. The “I” grade is recorded by the instructor if the student has valid reasons for not being able to finish the work. The student and instructor complete an “Agreement for Grade of Incomplete” form, which stipulates the work to be completed for a grade. Students have until the end of the next major term to finish the coursework or a failing grade for the course may be assigned.

DROP PROCEDURES:

(W) A student desiring to withdraw from a course must send by mail, fax or e-mail a written request before the withdrawal deadlines of each semester. (Please call the CFT office to confirm receipt of request). Withdrawal notices must identify the course name, location, bank’s/institution’s name, and reason for withdrawal. Failure to officially withdraw may cause the student to fail courses unnecessarily, and in some cases may prevent the receipt of a refund (check refund schedule for withdrawal dates).

Parking at MDC Campuses:

Vehicles decals are required for parking on all MDC property and are issued to all enrolled students. One decal will be issued per student. The parking decal authorizes the student to park a vehicle on campus; it does not establish a designated parking space or guarantee a parking space. All vehicles, including motorcycles, scooters and mopeds, parked on MDC property must comply with established parking policies and display a decal. Vehicles in violation of the parking policy may receive a citation and/or be subject to the auto boot or towing.

All student parking decals are issued solely by the campus Carding Office and are non-transferable, not to be sold. Decals are issued according to user category Faculty / Staff and Student. Parking policies and regulations are public information and are available in the designated campus location, Campus Security Office, Student Life, Parking Garage Offices and online at www.mdc.edu/parkingpolicies/.

DON'T LIKE TO STUDY ALONE? YOU DON'T HAVE TO!

Simply talk to your colleagues and form your own class. You need 10 students who will commit to taking the same academic course on the same day. You can house it at your location (institution’s training room, board room or break room) or we can find a location for you.

Please call 305-237-3051 to discuss forming a group academic course today!

COURSE DESCRIPTIONS

Business Writing

This course covers the procedures for writing effective business letters and memorandums, a review of grammar, and the proper format of today's business correspondence. Students learn how to prepare inquiry letters, direct and indirect response letters, application letters, and short reports.

TEXT: MDC BOOKSTORES

Diploma/Certificate Applications: AC, AL, AS, BS, G, BO, BL, BSPC, CAC, FMD, FMC, FSM, GB, HRC, SSC

Commercial Lending

Suitable for anyone who wants to learn more about the commercial lending process - the backbone of most banks' lending portfolios. Learn what goes into making a successful commercial loan and how to manage a customer relationship once the loan is approved.

TEXT: \$ 128.40

Diploma/Certificate Applications: AL, AS, BS, BO, BL, CAC, CB, GB, SSC

Consumer Lending

Ideal for those new to consumer lending, as well as current lenders who want to enhance their knowledge. The course covers forming a loan policy, generating applications, learning about the credit investigation, and understanding the evaluation of and decisions that go into every loan application.

TEXT: \$128.40

Diploma/Certificate Applications: AS, BS, BO, BL, CAC, CB, GB, SSC

Marketing Financial Services

An overview of vital topics in marketing, including research, marketing information systems, developing situation analyses, segmenting markets and evaluating ROI. Learn about the marketing process and its key players, how to reach intended audiences, and how to develop plans to achieve marketing goals.

TEXT: \$107.00

Diploma/Certificate Application: AS, BS, BO, BL, FMD, FMC, G, GB, PMD, SSC

Principles of Banking

An overview of nearly every aspect of banking, including the banking system, deposit accounts, negotiable instruments, lending, personal financial planning and more. Ideal for new bank employees, as well those bankers who have worked in the industry for some time but want to learn more about other areas of banking.

TEXT: \$128.40

Diploma/Certificate Applications: AC, AL, AS, BBCL, BL, BMC, BO, BOP, BS, BSPC, BTC, CAC, CB, CSRC, FMC, FMD, FSM, G, GB, HRC, MBO, PBC, PMD, PMO, RM, SBBC, SC, SSC, TLC, UB

Other course descriptions can be found on CFT or MDC websites:

CFT: <https://cftse.org/course-catalog/course-descriptions/>

MDC: www.mdc.edu/main/academics/

Fees are subject to change.

Diploma/Certificate Application Key

AC = Introduction to Accounting Certificate
 AL = Agricultural Lending Diploma
 BBCL = Business and Commercial Lending Diploma
 BFM = Bank Financial Management Diploma
 BMC = Branch Manager Certificate
 BOP = Bank Operations Diploma
 BSPC = Bank Service Provider Certificate
 BTC = Bank Teller Certificate
 CAC = Credit Analysis Certificate
 CB = Consumer Banking Diploma
 CBAC = Certificate in BSA and AML Compliance
 CCL = Business and Commercial Lending Certificate
 CFP = Certificate in Fraud Prevention
 CLC = Deposit Compliance Certificate
 COC = Compliance Officer Certificate

COCU = Compliance Officer Certificate – Credit Union
 CSRC = Customer Service Representative Certificate
 FMC = Introduction Financial Services Marketing Certificate
 FMD = Financial Services Marketing Diploma
 FSM = Financial Services Management Diploma
 G = General Banking Diploma
 GB = Global Banking Diploma
 HRC = Human Resources Diploma
 LC = Lending Compliance Certificate
 MBO = Military Banking Operations Diploma
 PBC = Personal Banker Certificate
 PMD = Project Manager Diploma
 RELD = Real Estate Lending Diploma
 RM = Residential Mortgage Lender Certificate

SBBC = Small Business Banker Certificate
 SC = Supervisor Certificate
 SSC = Introduction Sales and Service Certificate
 TLC = Team Leader Certificate
 UB = Universal Banker Certificate
 BS = Banking Specialist College Credit Certificate
 BO = Banking (Credit Analysis) Operations College Credit Certificate
 BL = Banking (Lending) Management College Credit Certificate
 AS = Associate In Science-Financial Services

SCHEDULE

TAKE NOTE

When looking through our schedule, please note that all classes honored by CFT and offered at the other college campuses are not all listed on our schedule. For further details, please call CFT office (305) 237-3051

MIAMI-DADE COUNTY SUMMER 2016 SCHEDULE



CFT SEMESTER STUDY (IN AFFILIATION WITH MDC)

(BAN Textbooks must be purchased at the time of registration. See course descriptions for pricing)

BANKING

SUMMER C (12 weeks): Classes begin the week of May 23, 2016 and conclude the week of July 25, 2016.

REF#	PRE-REQ	COURSE#	COURSE NAME	CR	DAY	LOCATION/ROOM	TIME
919494	BAN2210	BAN1231	Commercial Lending	3	TH	Professional Bank/ 2 nd Floor	5:40 – 9:30 PM
905503		BAN1240	Consumer Lending	3	TH	CenterState Bank / Community Room (Homestead)	6:00 – 10:10PM
xxxxxx		BAN1240	Consumer Lending	3	W	Mercantil Commercebank/ Training Room, 1st Floor	6:00 – 9:00 PM
919492		BAN2511	Marketing Financial Services	3	T	Santander Private Banking/ Training Room	5:40 – 9:30 PM
919493		BAN1004	Principles of Banking	3	TH	International Finance Bank / 6 th floor Conference Room	5:40 – 9:30 PM
906200		BAN1004	Principles of Banking	3	W	MDC – Kendall Campus/ R447	6:30 – 10:10PM
903908	OST1330	OST2335	Business Writing (05/09 – 07/25)	3	M	MDC – Wolfson Campus/ 2302	5:40 – 9:10 PM
908110	OST1330	OST2335	Business Writing (05/12 – 07/28)	3	TH	MDC – North Campus/ 1311	6:00 – 9:20 PM
908158	OST1330	OST2335	Business Writing (05/26 – 07/28)	3	TH	Mercantil Commercebank/ Training Room, 1st Floor	6:00 – 10:00PM
906744	OST1330	OST2335	Business Writing (06/20 – 07/27)	3	M/W	MDC – Kendall Campus/ R451	6:30 – 9:50 PM
915901	OST1330	OST2335	Business Writing (05/09 – 07/29)	3	Online	Online	Online

MIAMI-DADE COLLEGE BACHELOR IN APPLIED SCIENCE

WOLFSON CAMPUS (DOWNTOWN)

300 N.E 2nd Avenue, Miami

(Textbooks must be purchased at MDC bookstores)

SUPERVISION AND MANAGEMENT

SUMMER C (12 weeks): Classes begin the week of May 9, 2016 and conclude the week of July 29, 2016

REF#	PRE-REQ	COURSE#	COURSE NAME	CR	DAY	ROOM	TIME
911309	MAN2021	MAN3894	Applied Case Studies in Management	3	M/W	TBA	5:40-9:10PM
903870	MAN2021	MAN3894	Applied Case Studies in Management	3	T/TH	1660	5:40-9:10PM
912172	MAN2021	MAN3065	Business Ethics	3	T/TH	TBA	5:40-9:10PM
903874	MAN2021	MAN4900	Capstone Project	4	M	1567	5:40-8:10PM
911313	MAN2021	MAN4162	Customer Relations for Managers	3	T/TH	TBA	5:40-7:40PM
903872	MAN2021	MAN4162	Customer Relations for Managers	3	W/F	TBA	5:40-9:10PM
911321	MAN2021	FIN3400	Finance for Non-Financial Managers	3	T/TH	2204	5:40-9:10PM
904255	MAN2021	FIN3400	Finance for Non-Financial Managers	3	S	TBA	8:00-12:45PM
903869	MAN2021	MAN3301	Human Resource Management	3	M	8213	5:40-9:10PM
903847	MAN2021	ISM4011	Introduction to Management Information Systems	4	M/W	TBA	5:40-8:00PM
911310	MAN2021	ISM4011	Introduction to Management Information Systems	4	M/W	TBA	5:40-8:00PM
903871	MAN2021	MAN4120	Leadership Challenges and Supervision	3	M/W	8313	5:40-9:10PM
911314	MAN2021	MAN4120	Leadership Challenges and Supervision	3	T/TH	TBA	7:50-9:50PM
903867	MAN2021	MAN3025	Organization Management	3	W	8213	7:50-9:50PM
903868		MAN3240	Organizational Behavior	3	W	TBA	5:40-7:50PM
903873	MAN2021	MAN4720	Strategic Management Decision Making	4	T	TBA	5:40-8:40PM
904686	MAN2021	MAN4720	Strategic Management Decision Making	4	S	2314	8:30-2:20PM

Please do not wait to receive a schedule from CFT/MDC prior to attending classes. You can download your schedule by creating an MDC student account at www.mdc.edu/current.

SCHEDULE

Classes offered at other college campuses not listed on our schedule are honored by CFT

KENDALL CAMPUS (SOUTH)

11011 S.W 104 Street, Miami
(Textbooks must be purchased at MDC bookstores)

SUPERVISION AND MANAGEMENT

SUMMER C (12 weeks): Classes begin the week of May 9, 2016 and conclude the week of July 29, 2016

REF#	PRE-REQ	COURSE#	COURSE NAME	CR	DAY	ROOM	TIME
906112	MAN2021	MAN4900	Capstone Project in Supervision and Management	4	R	R355	5:30-7:30PM
916546	MAN2021, MAN3583	MAN4940	Field Study and Research	2	W	R349	5:40-7:40PM
906092	MAN2021	ISM4011	Introduction to Management Information System	4	T/TH	6342	7:05-9:20PM
906853	MAN2021	ISM4011	Introduction to Management Information System	4	S	R446	8:30-11:50AM
914104	MAN2021 GEB3358	BUL4461	Law of International Trade	3	S	R453	8:30-12:35PM
906114	MAN2021	MAN4941	Management Internship	3	T	2236	5:30-8:10PM
918884	MAN2021 CGS1060	MAN4523	Production Information Systems	3	T	R355	5:40-7:40PM
916518	MAN2021	MAN3025	Organization Management	3	TH	R351	5:40-7:40PM

SUMMER A (6 weeks): Classes begin the week of May 9, 2016 and conclude the week of June 17, 2016

906410	MAN2021	MAN3065	Business Ethics	3	T/TH	9105	6:30-9:50PM
914106	MAN2021	GEB3358	International Negotiations & Transactions	3	T	9215	5:40-9:00PM
906414	MAN3894	MAN4120	Leadership Challenges and Supervision	3	T/TH	4104	6:30-9:50PM
918235	MAN2021	MAN3025	Organization Management	3	M/W	R354	6:30-9:50PM
906415	MAN2021	MAN4350	Professional Development	1	TBA	TBA	TBA
914174	MAN2021	MAN3583	Project Management	3	M	R453	5:40-9:00PM
906111	MAN3894	MAN4720	Strategic Management Decision Making	4	M	R350	7:05-9:20PM

SUMMER B (6 weeks): Classes begin the week of June 20, 2016 and conclude the week of July 29, 2016

906704	MAN2021	MAN3894	Applied Case Studies and Management	3	M/W	R350	5:40-9:10PM
906700	MAN2021	MAN3065	Business Ethics	3	T/TH	4106	6:30-9:50PM
906706	MAN3894	MAN4162	Customer Relations for Managers	3	T/TH	R348	5:40-9:10PM
914172	MAN2021 MAN3506	MAN4597	Global Supply Chain Management	3	M	R453	5:40-9:00PM
906412	MAN2021	MAN3301	Human Resource Management	3	T/TH	R350	6:30-9:50PM
906703	MAN2021	MAN3504	Production Operations and Logistics Management	3	M	R452	6:30-9:50PM
906699	MAN2021	MAN3025	Organization Management	3	M/W	4106	6:30-9:50PM
906702	MAN2021	MAN3240	Organizational Behavior	3	M/W	9208	6:30-9:50PM

INTERAMERICAN CAMPUS

627 S.W 27th Ave, Miami
(Textbooks must be purchased at MDC bookstores)

SUPERVISION AND MANAGEMENT

SUMMER C (12 weeks): Classes begin the week of May 9, 2016 and conclude the week of July 29, 2016

REF#	PRE-REQ	COURSE#	COURSE NAME	CR	DAY	ROOM	TIME
904895	MAN2021	MAN3894	Applied Case Studies in Management	3	M	1210	5:40-7:20PM
910879	MAN2021	MAN3065	Business Ethics	3	W	1210	5:40-7:20PM
905071	MAN2021	MAN4900	Capstone Project	4	F	3306	5:40-7:40PM
904897	MAN2021	MAN4162	Customer Relations for Managers	3	TH	1380	7:30-9:10PM
904870	MAN2021	FIN3400	Finance for Non-Financial Managers	3	TH	3207	5:40-7:20PM
904894	MAN2021	MAN3301	Human Resource Management	3	T	3207	5:40-7:20PM
904876	MAN2021	ISM4011	Introduction to Management Information System	4	W	3209	6:00-8:00PM
904896	MAN2021	MAN4120	Leadership Challenges and Supervision	3	M	1210	7:30-9:10PM
904893	MAN2021	MAN3240	Organizational Behavior	3	T	3211	7:30-9:10PM
904892	MAN2021	MAN3025	Organizational Management	3	W	1210	7:30-9:10PM
904898	MAN2021	MAN4720	Strategic Management Decision Making	4	W	3312	8:20-10:20PM

SCHEDULE

Classes offered at other college campuses not listed on our schedule are honored by CFT

NORTH CAMPUS

11380 N.W 27th Avenue, Miami
(Textbooks must be purchased at MDC bookstores)

SUPERVISION AND MANAGEMENT

SUMMER C (12 weeks): Classes begin the week of May 9, 2016 and conclude the week of July 29, 2016

REF#	PRE-REQ	COURSE#	COURSE NAME	CR	DAY	ROOM	TIME
908313	MAN2021	MAN3894	Applied Case Studies in Management	3	M	1213	5:40-9:10PM
908078	MAN2021	MAN4900	Capstone Project in Supervision and Management	4	T	1311	5:40-10:15PM
908713	MAN2021	FIN3400	Finance for Non-Financial Managers	3	F	1121	5:40-9:00PM
908294	MAN2021	ISM4011	Introduction to Management Information System	4	W	1311	7:50-10:00PM
908080		MAN4941	Management Internship	3	TBA	2201	TBA
913527		MAN4350	Professional Development	1	F	1330	6:00-8:40PM
908077		MAN4720	Strategic Management Decision Making	3	W	1311	5:40-7:40PM
908160		MAN4720	Strategic Management Decision Making	3	S	1311	9:00-12:00PM

SUMMER A (6 weeks): Classes begin the week of May 9, 2016 and conclude the week of June 17, 2016

908311	MAN2021	MAN3065	Business Ethics	3	TH	1205	5:40-9:10PM
912079	MAN2021	MAN4162	Customer Relations for Managers	3	S	1204	9:00-1:00PM
908275	MAN2021	FIN3400	Finance for Non-Financial Managers	3	TH	1253	5:40-9:10PM
908585	MAN2021	MAN4120	Leadership Challenges and Supervision	3	W	1206	5:40-9:10PM
908581	MAN2021	MAN3025	Organization Management	3	T	1262	5:40-9:10PM
912094	MAN2021	MAN3025	Organization Management	3	S	1201	9:00-1:00PM

SUMMER B (6 weeks): Classes begin the week of June 20, 2016 and conclude the week of July 29, 2016

908586	MAN2021	MAN4162	Customer Relations for Managers	3	W	1220	5:40-9:10PM
908155	MAN2021	FIN3400	Finance for Non-Financial Managers	3	S	1254	9:00-1:00PM
908583	MAN2021	MAN3301	Human Resource Management	3	TH	1224	5:40-9:10PM
908312	MAN2021	MAN3240	Organizational Behavior	3	T	1208	5:40-9:10PM
908435	MAN2021	MAN3240	Organizational Behavior	3	S	1201	9:00-1:00PM
908156		MAN4941	Management Internship	3	F	1330	6:00-8:00PM
913524		MAN3583	Project Management	3	F	1204	6:00-9:00PM

HIALEAH CAMPUS

1776 W 49th Street, Miami
(Textbooks must be purchased at MDC bookstores)

SUPERVISION AND MANAGEMENT

SUMMER C (12 weeks): Classes begin the week of May 9, 2016 and conclude the week of July 29, 2016

REF#	PRE-REQ	COURSE#	COURSE NAME	CR	DAY	ROOM	TIME
907235	MAN2021	MAN4900	Capstone Project in Supervision and Management	4	M/W/F	2211	6:00-7:35PM
907278	MAN2021	FIN3400	Finance for Non-Financial Managers	3	M/W/F	1101	6:00-7:10PM
917287	MAN2021	FIN3400	Finance for Non-Financial Managers	3	T	2213	6:00-8:10PM
917289	MAN2021	FIN3400	Finance for Non-Financial Managers	3	S	1311	9:00-1:00PM

SUMMER A (6 weeks): Classes begin the week of May 9, 2016 and conclude the week of June 17, 2016

915188	MAN2021	MAN3065	Business Ethics	3	TH	1313	6:00-9:30PM
917291	MAN2021	ISM4011	Introduction to Management Information System	4	T	2214	6:00-8:10PM
915187	MAN2021	MAN3025	Organization Management	3	T	1313	6:00-9:30PM
907141		MAN4720	Strategic Management Decision Making	4	M	2303	6:00-9:30PM

SUMMER B (6 weeks): Classes begin the week of June 20, 2016 and conclude the week of July 29, 2016

915186	MAN2021	MAN4162	Customer Relations for Managers	3	W	1322	6:00-9:30PM
911219	MAN2021	MAN3301	Human Resource Management	3	TH	2215	6:00-9:30PM
915199	MAN2021	MAN4120	Leadership Challenges and Supervision	3	M/W	1217	6:00-9:30PM
915195	MAN2021	MAN3240	Organizational Behavior	3	T	1318	6:00-9:30PM

SCHEDULE

Classes offered at other college campuses not listed on our schedule are honored by CFT

HOMESTEAD CAMPUS

500 College Terrace, Miami

(Textbooks must be purchased at MDC bookstores)

SUPERVISION AND MANAGEMENT

SUMMER C (12 weeks): Classes begin the week of May 9, 2016 and conclude the week of July 29, 2016

REF#	PRE-REQ	COURSE#	COURSE NAME	CR	DAY	ROOM	TIME
905531	MAN2021	MAN3894	Applied Case Studies in Management	3	T	G104	7:50-9:30PM
918424	MAN2021	MAN3065	Business Ethics	3	W	G104	6:00-7:40PM
918426	MAN2021	MAN4162	Customer Relations for Managers	3	TH	G104	7:50-9:30PM
905360	MAN2021	FIN3400	Finance for Non-Finance Managers	3	TH	G106	7:50-9:30PM
905441	MAN2021	MAN3301	Human Resource Management	3	T	G102	6:00-7:40PM
918427	MAN2021	ISM4011	Intro to Management Information Systems	4	M	D307	6:00-8:40PM
918425	MAN2021	MAN4120	Leadership Challenges and Supervision	3	M	G104	6:00-7:40PM
918423	MAN2021	MAN3240	Organizational Behavior	3	W	G104	7:50-9:30PM
905440	MAN2021	MAN3025	Organization Management	3	TH	G104	6:00-7:40PM
905442	MAN2021	MAN4720	Strategic Management Decision Making	4	TH	D307	6:00-8:15PM

MIAMI DADE COLLEGE – ONLINE COURSES

Important Note: Students will receive login information on their class schedule.

Please do not wait to receive a schedule from CFT/MDC prior to logging into classes.

You can download your schedule by creating an MDC student account at www.mdc.edu/current.

New and returning students cannot register for Virtual College courses until they complete online Success Orientation at <http://www.mdc.edu/virtual/>

SUMMER C (12 weeks): Classes begin the week of May 9, 2016 and conclude the week of July 29, 2016

REF#	PRE-REQ	COURSE#	COURSE NAME	CR
903999		CGS1560	A+ Computer Operating System	4
904203		QMB2100	Basic Business Statistics	3
904204		QMB2100L	Basic Business Statistics Lab	1
904104	MAC1105	MAC2233	Business Calculus	3
903984		BUL2241	Business Law I	3
904168		PHI2604	Critical Thinking/Ethics	3
904035		ENC1101	English Composition 1	3
904047		ENC1102	English Composition 2	3
917527	MAN2021	FIN3400	Finance for Non-Financial Managers	3
904211		SPC1017	Fundamentals of Speech Communication	3
904055		HFT1210	Human Resources	3
904249		TAX2000	Income Tax	3
915904		COP1134	Introduction to C++ Programming	4
904052		GEB2112	Introduction to Entrepreneurship	3
904053		GEB2350	Introduction to International Business	3
903990		CGS1060	Introduction to Microcomputers Usage	4
904025		ECO2013	Principles of Economics – Macro	3
904109		MAN2604	Managing in a Multi-Cultural Environment	3
915903		CTS1134	Networking Technologies	4
917584	MAN2021	MAN3025	Organization Management	3
904050		GEB1011	Principles of Business	3
904024		ECO2013	Principles of Economics – Macro	3
904031		ECO2023	Principles of Economics – Micro	3
904107	MAN2021	MAN2021	Principles of Management	3
904108	MAN2021	MAN2021	Principles of Management	3
904000		CGS2091	Professional Ethics and Social Issues in CS	4
904234		STA2023	Statistical Methods	3
904235		STA2023	Statistical Methods	3

Please do not wait to receive a schedule from CFT/MDC prior to attending classes. You can download your schedule by creating an MDC student account at www.mdc.edu/current.

SCHEDULE MIAMI DADE COLLEGE – ONLINE COURSES (continued)

Classes offered at other college campuses not listed on our schedule are honored by CFT

SUMMER A (6weeks): Classes begin the week of May 9, 2016 and conclude the week of June 17, 2016

REF#	PRE-REQ	COURSE#	COURSE NAME	CR
915898	MAN2021	MAN3065	Business Ethics	3
904429		BUL2241	Business Law I	3
904462		MTB1103	Business Mathematics	3
904446		ENC1101	English Composition 1	3
904453		ENC1102	English Composition 2	3
904421	Lab Req'd	ACG2021	Financial Accounting	3
904424		ACG2021L	Financial Accounting Lab	1
915897	MAN2021	MAN3301	Human Resource Management	3
904133		MKA1161	Introduction to Customer Service	3
904430		CGS1060	Introduction to Microcomputers Usage	4
904426		ACG2450	Microcomputers in Accounting	3
904419	Lab Req'd	ACG2001	Principles of Accounting 1	3
904420		ACG2001L	Principles of Accounting 1 Lab	1
904454		GEB1011	Principles of Business	3
904457		MAN2021	Principles of Management	3
904458		MAR1011	Principles of Marketing	3

SUMMER B (6 weeks): Classes begin the week of June 20, 2016 and conclude the week of July 29, 2016

904651		ENC1101	English Composition 1	3
904658		ENC1102	English Composition 2	3
904436		CGS1060	Introduction to Microcomputers Usage	4
904633	Lab Req'd	ACG2071	Managerial Accounting	3
904634		ACG2071L	Managerial Accounting Lab	1
915900		MAN3240	Organizational Behavior	3
904629	Lab Req'd	ACG2011	Principles of Accounting II	3
904630		ACG2011L	Principles of Accounting II Lab	1

CFT/MDC CORE STUDIES WOLFSON CAMPUS (DOWNTOWN)

300 N.E 2nd Avenue, Miami

(Textbooks must be purchased at MDC bookstores)

BUSINESS ADMINISTRATION

SUMMER C (12 weeks): Classes begin the week of May 9, 2016 and conclude the week of July 29, 2016

REF#	PRE-REQ	COURSE#	COURSE NAME	CR	DAY	ROOM	TIME
903932	Lab Req'd	QMB2100	Basic Business Statistics	3	M	8209	5:40-9:10PM
903933		QMB2100L	Basic Business Statistics Lab	1	TBA	2301	TBA
913949		BUL2241	Business Law I	3	W	TBA	5:40-9:10PM
911306		TAX2010	Business Taxes & Returns	3	W	TBA	5:40-9:10PM
903902		MNA1345	Effective Supervision	3	TH	7A06	5:40-9:10PM
903690	Lab Req'd	ACG2021	Financial Accounting	3	T	8313	5:40-9:10PM
917461	Lab Req'd	ACG2021	Financial Accounting	3	S	TBA	8:00-12:45PM
903693		ACG2021L	Financial Accounting Lab	1	TBA	2301	TBA
917463		ACG2021L	Financial Accounting Lab	1	TBA	2301	TBA
911305		TAX2000	Income Tax	3	T	TBA	5:40-9:10PM
903836		GEB2112	Introduction to Entrepreneurship	3	TH	1658	5:40-9:10PM
917943		ENT2201	Introduction to Lean Start - Up	3	T	TBA	5:40-9:10PM
903694	Lab Req'd	*ACG2071	Managerial Accounting	3	W	2307	5:40-9:10PM
903696		ACG2071L	Managerial Accounting Lab	1	TBA	2301	TBA
917844		MAR1720	Marketing Digital World	3	W	TBA	5:40-9:10PM
903834		GEB1011	Principles of Business	3	W	1566	5:40-9:10PM
903803		ECO2013	Principles of Economics – Macro	3	TH	8310	5:40-9:10PM
903804		ECO2023	Principles of Economics – Micro	3	T	3218	5:40-9:10PM
903826		FIN2000	Principles of Finance	3	W	3215	5:40-9:10PM
903865		MAN2021	Principles of Management	3	M	1659	5:40-9:10PM

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SCHEDULE BUSINESS ADMINISTRATION (continued)

Classes offered at other college campuses not listed on our schedule are honored by CFT							
REF#	PRE-REQ	COURSE#	COURSE NAME	CR	DAY	ROOM	TIME
903876		MAR1011	Principles of Marketing	3	T	8210	5:40-9:10PM
903931		PUR2003	Public Relations	3	W	8310	5:40-9:10PM
903938		SBM1000	Small Business Management	3	M	8216	5:40-9:10PM
SUMMER A (6weeks): Classes begin the week of May 9, 2016 and conclude the week of June 17, 2016							
904472	Lab Req'd	QMB2100	Basic Business Statistics	3	TH	3324	5:40-9:10PM
904473		QMB2100L	Basic Business Statistics Lab	1	TBA	2301	TBA
911322	Lab Req'd	ACG2021	Financial Accounting	3	M/W	TBA	5:40-9:10PM
904258		ACG2021L	Financial Accounting Lab	3	TBA	TBA	TBA
903686	Lab Req'd	ACG2001	Principles of Accounting I	3	TH	5008	5:40-9:10PM
903687		ACG2001L	Principles of Accounting Lab I	1	TBA	TBA	TBA
903835		GEB1011	Principles of Business	3	TH	8216	5:40-9:10PM
911323		ECO2013	Principles of Economics - Macro	3	M/W	TBA	5:40-9:10pm
909747		MAN2021	Principles of Management	3	TH	2317	5:40-9:00PM
SUMMER B (6 weeks): Classes begin the week of June 20, 2016 and conclude the week of July 29, 2016							
904674		MKA1161	Intro to Customer Service	3	M/W	5204	5:40-9:10PM
904483		ACG2021	Financial Accounting	3	T/TH	5012	5:40-9:10PM
904484		ACG2021L	Financial Accounting Lab	1	TBA	2301	TBA
911307	Lab Req'd	*ACG2071	Managerial Accounting	3	M/W	TBA	5:40-9:10PM
911308		ACG2071L	Managerial Accounting Lab	1	TBA	TBA	TBA
903697		*ACG2450	Microcomputers in Accounting	3	T/TH	2318	5:40-9:10PM
903688	Lab Req'd	ACG2011	Principles of Accounting 2	3	T/TH	TBA	5:40-9:10PM
903689		ACG2011L	Principles of Accounting 2 Lab	1	TBA	2301	TBA
904533		ECO2023	Principles of Economics – Micro	3	M/W	1568	5:40-9:10PM

COMPUTER SCIENCE/OFFICE TECHNOLOGY

SUMMER C (12 weeks): Classes begin the week of May 9, 2016 and conclude the week of July 29, 2016							
REF#	PRE-REQ	COURSE#	COURSE NAME	CR	DAY	ROOM	TIME
911989	CGS1560	CTS1131	A+ Computer Essentials & Support	4	TH	1156	5:40-10:10PM
903728	CGS1060	CGS1560	A+ Computer Operating Systems	4	T	1156	5:40-10:10PM
903753		COP1334	Introduction to C++ Programming	4	T	7165	5:40-10:10PM
903759		CTS2154	IT Help Desk Support	4	W	1156	5:40-10:10PM
903760	CTS1650	CTS2334	Configuration Windows Service	4	T	1156	5:40-10:10PM
903727	CGS1060	CGS1540	Database Concepts Design	4	TH	1156	5:40-10:10PM
903722		CGS1060	Introduction to Microcomputer Usage	4	T/TH	7118	5:40-7:55PM
904497		CGS1060	Introduction to Microcomputer Usage	4	M	8214	5:40-10:10PM
917486		CGS1060	Introduction to Microcomputer Usage	4	T	8214	5:40-10:10PM
917476		CGS1060	Introduction to Microcomputer Usage	4	W	8215	5:40-10:10PM
917469		CGS1060	Introduction to Microcomputer Usage	4	TH	8215	5:40-10:10PM
904679		CGS1060	Introduction to Microcomputer Usage	4	S	7117	8:30-12:50PM
903754	COP1334	COP2800	Java Programing	4	TH	8214	5:40-10:10PM
903757		CTS1134	Networking Technologies	4	M	1156	5:40-10:10PM
903758		CTS1800	Introduction to Web Page Development	4	M	1156	5:40-10:10PM
917951		CGS1060	Introduction to Microcomputer Usage	4	M/W	2206	5:40-10:10PM
917950		CGS1060	Introduction to Microcomputer Usage	4	T/TH	2206	5:40-10:10PM
SUMMER A (6weeks): Classes begin the week of May 9, 2016 and conclude the week of June 17, 2016							
904297		CTS1650	CCNA 1: Cisco Fundamentals	4	M/W	7119	5:40-10:10PM
904299		CTS2652	CCNA 3 : Advanced Router/Switches	4	T/TH	7119	5:40-10:10PM
903729		CGS3763	Operating Systems	4	T	7164	5:40-10:10PM
903756		COP4723	Database Administration	4	TH	7164	5:40-10:10PM
913594		CIS4347	Information Storage Management	4	W	7164	5:40-10:10PM
912159		CIS4891	Capstone Project	4	TH	7164	6:30-11:00PM
913591		CIS3510	I.T Project Management	4	T	7164	5:40-10:10PM
912161		COP4656	Mobile Application Development	4	M	7164	5:40-10:10PM
912160		COP4834	Data Web Application	4	W	7164	5:40-10:10PM
SUMMER B (6 weeks): Classes begin the week of June 20, 2016 and conclude the week of July 29, 2016							
917952		CGS1060	Introduction to Microcomputer Usage	4	M/W	2206	5:40-10:10PM
917953		CGS1060	Introduction to Microcomputer Usage	4	T/TH	2205	5:40-10:10PM

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SCHEDULE COMPUTER SCIENCE/OFFICE TECHNOLOGY (continued)

Classes offered at other college campuses not listed on our schedule are honored by CFT							
REF#	PRE-REQ	COURSE#	COURSE NAME	CR	DAY	ROOM	TIME
912158		CTS1651	CNNA 2: Router/Switch	4	M/W	7119	5:40-10:10PM
904509		CTS2653	CNNA 4: Connect Networks	4	T/TH	7119	5:40-10:10PM

WEST CAMPUS

3800 N.W 115th Avenue, Doral
(Textbooks must be purchased at MDC bookstores)

BUSINESS ADMINISTRATION

SUMMER C (12 weeks): Classes begin the week of May 9, 2016 and conclude the week of July 29, 2016

REF#	PRE-REQ	COURSE#	COURSE NAME	CR	DAY	ROOM	TIME
905119	Lab Req'd	ACG2021	Financial Accounting	3	W	1323	6:00-7:40PM
905120		ACG2021L	Financial Accounting Lab	1	TBA	2121	TBA
905121	Lab Req'd	ACG2071	Managerial Accounting	3	W	1249	7:50-9:30PM
905122		ACG2071L	Managerial Accounting Lab	1	TBA	2121	TBA
905182		ECO2013	Principles of Economics – Macro	3	T	1323	5:40-9:00PM
905183		ECO2013	Principles of Economics – Macro	3	M	1253	6:00-7:40PM
905184		ECO2023	Principles of Economics – Micro	3	M	1253	7:50-9:30PM

SUMMER B (6 weeks): Classes begin the week of June 20, 2016 and conclude the week of July 29, 2016

905250		ECO2023	Principles of Economics - Micro	3	T/TH	1240	5:40-9:00PM
905254		GEB1011	Principles of Business	3	M	1250	6:00-9:20PM

COMPUTER SCIENCE/ OFFICE TECHNOLOGY

SUMMER C (12 weeks): Classes begin the week of May 9, 2016 and conclude the week of July 29, 2016

REF#	PRE-REQ	COURSE#	COURSE NAME	CR	DAY	ROOM	TIME
905214		CGS1060	Introduction to Microcomputer Usage	4	T/TH	1242	5:40-7:55PM
905127		CGS1060	Introduction to Microcomputer Usage	4	T/TH	1242	8:05-10:20PM

INTERAMERICAN CAMPUS

627 S.W 27th Avenue, Miami
(Textbooks must be purchased at MDC bookstores)

BUSINESS ADMINISTRATION

SUMMER C (12 weeks): Classes begin the week of May 9, 2016 and conclude the week of July 29, 2016

REF#	PRE-REQ	COURSE#	COURSE NAME	CR	DAY	ROOM	TIME
918784		BUL2241	Business Law I	3	F	3206	5:40-9:00PM
904712	Lab Req'd	ACG2021	Financial Accounting	3	T	3206	5:40-7:20PM
910885	Lab Req'd	ACG2021	Financial Accounting	3	W	3207	5:40-7:20PM
904713	Lab Req'd	ACG2021	Financial Accounting	3	T/TH	3206	7:30-9:10PM
904715		ACG2021L	Financial Accounting Lab	1	TBA	1217	TBA
910887		ACG2021L	Financial Accounting Lab	1	TBA	1217	TBA
904714		ACG2021L	Financial Accounting Lab	1	TBA	1217	TBA
910898		GEB2112	Introduction to Entrepreneurship	3	M	3211	5:40-9:00PM
904716	Lab Req'd	*ACG2071	Managerial Accounting	3	T	3305	7:30-9:10PM
910890	Lab Req'd	*ACG2071	Managerial Accounting	3	W	3207	7:30-9:10PM
904717		ACG2071L	Managerial Accounting Lab	1	TBA	1217	TBA
910892		ACG2071L	Managerial Accounting Lab	1	TBA	1217	TBA
905057		ECO2013	Principles of Economics – Macro	3	S	1378	8:30-12:30PM
904875		GEB1011	Principles of Business	3	T	1380	7:30-9:10PM
904869		FIN2000	Principles of Finance	3	W	3206	5:40-9:00PM

SUMMER A (6weeks): Classes begin the week of May 9, 2016 and conclude the week of June 17, 2016

904936	Lab Req'd	ACG2021	Financial Accounting	3	M	3206	5:40-9:00PM
904939		ACG2021L	Financial Accounting Lab	1	TBA	1217	TBA
904953		ECO2013	Principles of Economics – Macro	3	M/W	1128	5:40-9:00PM
910894		ECO2013	Principles of Economics – Macro	3	T/TH	1210	5:40-9:00PM

SCHEDULE BUSINESS ADMINISTRATION (continued)

Classes offered at other college campuses not listed on our schedule are honored by CFT

SUMMER B (6 weeks): Classes begin the week of June 20, 2016 and conclude the week of July 29, 2016

905007	Lab Req'd	ACG2071	Managerial Accounting	3	M	3206	5:40-9:00PM
905008		ACG2071L	Managerial Accounting Lab	1	TBA	1217	TBA
905016		ECO2023	Principles of Economics – Micro	3	M/W	1215	5:40-9:00PM
910896		ECO2023	Principles of Economics – Micro	3	T/TH	1215	5:40-9:00PM
905032		MAN2021	Principles of Management	3	T/TH	1386	5:40-9:00PM

COMPUTER SCIENCE/OFFICE TECHNOLOGY

SUMMER C (12 weeks): Classes begin the week of May 9, 2016 and conclude the week of July 29, 2016

REF#	PRE-REQ	COURSE#	COURSE NAME	CR	DAY	ROOM	TIME
905068		CGS1060	Introduction to Microcomputer Usage	4	F	1216	5:40-10:40PM

SUMMER A (6weeks): Classes begin the week of May 9, 2016 and conclude the week of June 17, 2016

904946		CGS1060	Introduction to Microcomputer Usage	4	M	1216	5:40-10:30PM
904947		CGS1060	Introduction to Microcomputer Usage	4	T/TH	1216	5:40-10:15PM

SUMMER B (6 weeks): Classes begin the week of June 20, 2016 and conclude the week of July 29, 2016

905011		CGS1060	Introduction to Microcomputer Usage	4	T/TH	1210	5:40-10:15PM
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KENDALL CAMPUS (SOUTH)

1101 S.W 104th Street, Miami

(Textbooks must be purchased at MDC bookstores)

BUSINESS ADMINISTRATION

SUMMER C (12 weeks): Classes begin the week of May 9, 2016 and conclude the week of July 29, 2016

REF#	PRE-REQ	COURSE#	COURSE NAME	CR	DAY	ROOM	TIME
905881	Lab Req'd	ACG2021	Financial Accounting	3	M/W	R257	6:30-8:10PM
905882	Lab Req'd	ACG2021	Financial Accounting	3	T/TH	R349	6:30-8:10PM
906837	Lab Req'd	ACG2021	Financial Accounting	3	S	6104	8:30-12:30PM
905884		ACG2021L	Financial Accounting Lab	1	TBA	R450	TBA
905886	Lab Req'd	*ACG2071	Managerial Accounting	3	M/W	R446	6:30-8:10PM
905887		ACG2071L	Managerial Accounting Lab	1	TBA	R450	TBA
906087		GEB1011	Principles of Business	3	T/TH	9205	6:20-8:10PM
906063		ECO2013	Principles of Economics – Macro	3	T	8246	5:40-9:00PM
906064		ECO2023	Principles of Economics – Micro	3	TH	9215	5:40-9:00PM
906085		FIN2000	Principles of Finance	3	T/TH	R255	6:30-8:20PM
918845		MAN2021	Principles of Management	3	S	R451	9:00-10:50AM
906117		MAR1011	Principles of Marketing	3	T/TH	R354	6:30-8:10PM
906175		PUR2003	Public Relations	3	T/TH	4301	6:30-8:10PM

SUMMER A (6weeks): Classes begin the week of May 9, 2016 and conclude the week of June 17, 2016

906483	Lab Req'd	QMB2100	Basic Business Statistics	3	M/W	9205	6:30-9:50PM
906484		QMB2100L	Basic Business Statistics Lab	1	TBA	6355	TBA
906409		MAN2300	Human Resource Management	3	M/W	9215	6:30-9:50PM
906211	Lab Req'd	*ACG2071	Managerial Accounting	3	M/W	6204	6:30-9:50PM
906213		ACG2071L	Managerial Accounting Lab	1	TBA	R450	TBA
906361		GEB1011	Principles of Business	3	M/W	R254	6:30-9:50PM
906315		ECO2013	Principles of Economics – Macro	3	M/W	4201	6:30-9:50PM
906316		ECO2013	Principles of Economics – Macro	3	T/TH	4207	6:30-9:50PM
906319		ECO2023	Principles of Economics – Micro	3	T/TH	4201	6:30-9:50PM
906407		MAN2021	Principles of Management	3	M/W	4105	6:30-9:50PM

SUMMER B (6 weeks): Classes begin the week of June 20, 2016 and conclude the week of July 29, 2016

906766	Lab Req'd	QMB2100	Basic Business Statistics	3	M/W	M232	6:30-9:50PM
906768		QMB2100L	Basic Business Statistics Lab	1	TBA	6355	TBA
906578		BUL2241	Business Law 1	3	M/W	4201	6:30-9:50PM
906726		MNA1345	Effective Supervision	3	T/TH	R453	6:30-9:50PM
906551	Lab Req'd	ACG2021	Financial Accounting	3	M/W	6217	6:30-9:50PM
906553		ACG2021L	Financial Accounting Lab	1	TBA	R450	TBA
906554	Lab Req'd	*ACG2071	Managerial Accounting	3	M/W	R353	6:30-9:50PM

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SCHEDULE BUSINESS ADMINISTRATION (continued)

Classes offered at other college campuses not listed on our schedule are honored by CFT							
REF#	PRE-REQ	COURSE#	COURSE NAME	CR	DAY	ROOM	TIME
906555	Lab Req'd	*ACG2071	Managerial Accounting	3	T/TH	R404	6:30-9:50PM
906557		ACG2071L	Managerial Accounting Lab	1	TBA	R450	TBA
906670		GEB1011	Principles of Business	3	T/TH	9220	6:30-9:50PM
906620		ECO2013	Principles of Economics – Macro	3	T/TH	4103	6:30-9:50PM
906623		ECO2013	Principles of Economics – Macro	3	M/W	M226	6:30-9:50PM
906624		ECO2023	Principles of Economics – Micro	3	M/W	4205	6:30-9:50PM
906669		FIN2000	Principles of Finance	3	M/W	R354	6:30-9:50PM
906698		MAN2021	Principles of Management	3	M/W	9220	6:30-9:50PM

COMPUTER SCIENCE/OFFICE TECHNOLOGY

SUMMER C (12 weeks): Classes begin the week of May 9, 2016 and conclude the week of July 29, 2016

REF#	PRE-REQ	COURSE#	COURSE NAME	CR	DAY	ROOM	TIME
906005		CTS1131	A+ Computer Essentials & Support	4	M/W	8216	6:00-8:15PM
906001		COP1334	Introduction to C++ Programming	4	T/TH	2134	6:00-8:15PM
905960		CGS1060	Introduction to Microcomputer Usage	4	M/W	2135	6:00-8:15PM
905961		CGS1060	Introduction to Microcomputer Usage	4	T/TH	2135	6:00-8:15PM
905963		CGS1060	Introduction to Microcomputer Usage	4	M/W	2133	6:00-8:15PM
905954		CGS1060	Introduction to Microcomputer Usage	4	T/TH	2135	8:25-10:40PM
906841		CGS1060	Introduction to Microcomputer Usage	4	S	2135	8:00-12:30PM
906008	CGS1060	CTS1800	Introduction to Web Page Development	4	T/TH	2129	6:00-8:15PM
906004	COP1334	COP2800	Java Programming	4	T/TH	2128	6:00-8:15PM
906007		CTS1134	Networking Technologies	4	T/TH	8216	6:00-8:15PM

SUMMER A (6 weeks): Classes begin the week of May 9, 2016 and conclude the week of June 17, 2016

906268		CGS1060	Introduction to Microcomputer Usage	4	T/TH	2130	6:10-10:30PM
906272		CGS1060	Introduction to Microcomputer Usage	4	M/W	2130	6:00-10:30PM
906291		CTS2361	SharePoint Administration	3	T/TH	8217	6:00-10:30PM

SUMMER B (6 weeks): Classes begin the week of June 20, 2016 and conclude the week of July 29, 2016

906591		CGS1060	Introduction to Microcomputer Usage	4	M/W	2128	6:00-10:30PM
906592		CGS1060	Introduction to Microcomputer Usage	4	T/TH	2130	6:00-10:30PM
906584		CGS1060	Introduction to Microcomputer Usage	4	M/W	2130	6:00-10:30PM

NORTH CAMPUS

11380 N.W 27th Avenue, Miami

(Textbooks must be purchased at MDC bookstores)

BUSINESS ADMINISTRATION

SUMMER C (12 weeks): Classes begin the week of May 9, 2016 and conclude the week of July 29, 2016

REF#	PRE-REQ	COURSE#	COURSE NAME	CR	DAY	ROOM	TIME
908125	Lab Req'd	QMB2100	Basic Business Statistics	3	TH	3204	6:00-9:20PM
908708	Lab Req'd	QMB2100	Basic Business Statistics	3	S	1253	8:30-11:00AM
908126		QMB2100L	Basic Business Statistics Lab	1	TBA	2201	TBA
911280		QMB2100L	Basic Business Statistics Lab	1	TBA	2201	TBA
911276		BUL2241	Business Law 1	3	TH	1204	5:40-9:00PM
908141		Tax2010	Business Taxes & Returns	3	W	1121	5:40-9:00PM
908101		MNA1345	Effective Supervision	3	TH	1362	6:00-9:20PM
918486		ENT2212	Entrepreneurial Leadership	3	TH	1387	6:00-8:30PM
907840	Lab Req'd	ACG2021	Financial Accounting	3	M	1330	5:40-9:15PM
907841	Lab Req'd	ACG2021	Financial Accounting	3	W	1201	5:50-7:30PM
907842	Lab Req'd	ACG2021	Financial Accounting	3	F	1201	5:40-7:50PM
907843		ACG2021L	Financial Accounting Lab	1	TBA	2201	TBA
918519		MAR2520	Hispanic Marketing Communications	3	W	1254	6:00-9:20PM
908102		MNA2120	Human Relations in Business	3	T	1362	5:40-9:00PM
908076		MAN2300	Human Resources Management	3	W	3128	5:40-9:00PM
908140		TAX2000	Income Tax	3	T	3110	5:40-9:00PM
907874		BUL2131	Legal Environment	3	T	1266	5:40-9:00PM
911257	Lab Req'd	*ACG2071	Managerial Accounting	3	M	1207	6:00-8:05PM

Please do not wait to receive a schedule from CFT/MDC prior to attending classes. You can download your schedule by creating an MDC student account at www.mdc.edu/current.

SCHEDULE BUSINESS ADMINISTRATION (continued)

Classes offered at other college campuses not listed on our schedule are honored by CFT							
REF#	PRE-REQ	COURSE#	COURSE NAME	CR	DAY	ROOM	TIME
907844	Lab Req'd	*ACG2071	Managerial Accounting	3	T	3230	5:40-9:00PM
907845	Lab Req'd	*ACG2071	Managerial Accounting	3	W	1207	7:40-9:20PM
918485	Lab Req'd	*ACG2071	Managerial Accounting	3	F	1203	8:00-10:00PM
907847		ACG2071L	Managerial Accounting Lab	1	TBA	2201	TBA
907998		ECO2013	Principles of Economics-Macro	3	TH	1254	5:40-9:00PM
907999		ECO2013	Principles of Economics-Macro	3	W	1262	5:40-9:00PM
908703		ECO2013	Principles of Economics-Macro	3	S	1266	8:30-1:10PM
908000		ECO2023	Principles of Economics-Micro	3	M	1266	5:40-9:20PM
908082		MAR1011	Principles of Marketing	3	M	1262	5:40-7:30PM
911278		PUR2003	Public Relations	3	W	1213	6:00-9:20PM
908131		SBM1000	Small Business Management	3	W	1366	5:40-9:00PM
SUMMER A (6weeks): Classes begin the week of May 9, 2016 and conclude the week of June 17, 2016							
907846	Lab Req'd	*ACG2071	Managerial Accounting	3	W	1208	6:00-9:20PM
908168		ACG2071L	Managerial Accounting Lab	1	TBA	2201	TBA
908242		ECO2013	Principles of Economics-Macro	3	M/W	1253	5:40-9:00PM
908280		GEB1011	Principles of Business	3	T	1205	6:00-9:30PM
908309		MAN2021	Principles of Management	3	M	1201	5:40-9:40PM
SUMMER B (6 weeks): Classes begin the week of June 20, 2016 and conclude the week of July 29, 2016							
908469		BUL2242	Business Law 2	3	TBA	1256	TBA
908516		ECO2013	Principles of Economics-Macro	3	T/TH	1262	5:40-9:00PM
908519		ECO2023	Principles of Economics-Micro	3	W	1206	5:40-9:15PM
908552		GEB1011	Principles of Business	3	M/W	1363	5:40-9:00PM
908579		MAN2021	Principles of Management	3	TH	1253	6:00-9:20PM

COMPUTER SCIENCE/OFFICE TECHNOLOGY

SUMMER C (12 weeks): Classes begin the week of May 9, 2016 and conclude the week of July 29, 2016

REF#	PRE-REQ	COURSE#	COURSE NAME	CR	DAY	ROOM	TIME
907880		CGS1060	Introduction to Microcomputer Usage	4	M	3113	6:00-10:30PM
907889		CGS1060	Introduction to Microcomputer Usage	4	T/TH	3111	6:00-8:15PM
908702		CGS106	Introduction to Microcomputer Usage	4	S	3113	8:30-1:00PM
908711		CGS1060	Introduction to Microcomputer Usage	4	F	3113	6:00-10:30PM
918043		CGS1060	Introduction to Microcomputer Usage	4	T/TH	3109	6:00-8:15PM
908710		CGS1060	Introduction to Microcomputer Usage	4	S	1204	8:30-1:00PM
908717		CGS1060	Introduction to Microcomputer Usage	4	F	1204	6:00-10:30PM

HIALEAH CAMPUS

1776 W 49th Street, Miami

(Textbooks must be purchased at MDC bookstores)

BUSINESS ADMINISTRATION

SUMMER C (12 weeks): Classes begin the week of May 9, 2016 and conclude the week of July 29, 2016

REF#	PRE-REQ	COURSE#	COURSE NAME	CR	DAY	ROOM	TIME
907083	Lab Req'd	QMB2100	Basic Business Statistics	3	M	1322	5:40-9:40PM
907084		QMB2100L	Basic Business Statistics Lab	1	TBA	1400	TBA
906998	Lab Req'd	ACG2021	Financial Accounting	3	TH	1101	5:40-9:10PM
907092	Lab Req'd	ACG2021	Financial Accounting	3	S	1214	8:00-11:35AM
906999		ACG2021L	Financial Accounting Lab	1	TBA	1400	TBA
907093		ACG2021L	Financial Accounting Lab	1	TBA	1400	TBA
907000	Lab Req'd	*ACG2071	Managerial Accounting	3	M/W	1312	6:00-8:00PM
907001		ACG2071L	Managerial Accounting Lab	1	TBA	1400	TBA
907064		ECO2013	Principles of Economics – Macro	3	M	2411	6:00-9:30PM
907065		ECO2023	Principles of Economics – Micro	3	T	1101	6:00-9:30PM

SUMMER A (6weeks): Classes begin the week of May 9, 2016 and conclude the week of June 17, 2016

907158		QMB2100	Basic Business Statistics	3	T/TH	1322	5:40-9:10PM
907159		QMB2100L	Basic Business Statistics Lab	1	TBA	1400	TBA
911225		BUL2241	Business Law 1	3	M	1211	6:00-9:30PM

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SCHEDULE BUSINESS ADMINISTRATION (continued)

Classes offered at other college campuses not listed on our schedule are honored by CFT

REF#	PRE-REQ	COURSE#	COURSE NAME	CR	DAY	ROOM	TIME
907073		GEB1011	Principles of Business	3	W	1214	5:40-9:40PM
915185		MAN2021	Principles of Management	3	M/W	2202	6:00-9:00PM
907170		MAN2021	Principles of Management	3	S	2211	9:00-5:00PM
SUMMER B (6 weeks): Classes begin the week of June 20, 2016 and conclude the week of July 29, 2016							
907171	Lab Req'd	ACG2021	Financial Accounting	3	T/TH	2413	6:00-9:20PM
907172		ACG2021L	Financial Accounting Lab	1	TBA	1400	TBA
907088	Lab Req'd	*ACG2071	Managerial Accounting	3	S	1212	8:00-4:00PM
907173		ACG2071L	Managerial Accounting Lab	1	TBA	1400	TBA
907226		GEB1011	Principles of Business	3	T/TH	1312	5:40-9:10PM

COMPUTER SCIENCE/OFFICE TECHNOLOGY

SUMMER C (12 weeks): Classes begin the week of May 9, 2016 and conclude the week of July 29, 2016

REF#	PRE-REQ	COURSE#	COURSE NAME	CR	DAY	ROOM	TIME
907107		CGS1060	Introduction to Microcomputer Usage	4	M/W/F	1313	6:00-8:00PM
SUMMER B (6 weeks): Classes begin the week of June 20, 2016 and conclude the week of July 29, 2016							
907189		CGS1060	Introduction to Microcomputer Usage	4	T/TH	1322	6:00-10:30PM

HOMESTEAD CAMPUS

500 College Terrace, Miami
(Textbooks must be purchased at MDC bookstores)

BUSINESS ADMINISTRATION

SUMMER C (12 weeks): Classes begin the week of May 9, 2016 and conclude the week of July 29, 2016

REF#	PRE-REQ	COURSE#	COURSE NAME	CR	DAY	ROOM	TIME
905314	Lab Req'd	ACG2021	Financial Accounting	3	T	G104	6:00-9:20PM
905315		ACG2021L	Financial Accounting Lab	1	TBA	D203	TBA
905503		BAN1240	Installment Credit	3	TH	CB	6:00-10:00PM
905510	Lab Req'd	ACG2071	Managerial Accounting	3	T/TH	F213	6:00-7:40PM
905511		ACG2071L	Managerial Accounting Lab	1	TBA	D203	TBA
905432		ECO2013	Principles of Economics – Macro	3	TH	TBA	6:00-9:20PM
905565		ECO2013	Principles of Economics – Macro	3	F	G106	5:40-9:20PM
918428		MAN2021	Principles of Management	3	S	TBA	9:00-1:25PM
905370		MAN2021	Principles of Management	3	W	TBA	6:30-8:10PM

SUMMER A (6 weeks): Classes begin the week of May 9, 2016 and conclude the week of June 17, 2016

905413		ACG2021L	Financial Accounting Lab	1	TBA	D203	TBA
905512		ACG2450	Microcomputers in Accounting	3	T	TBA	6:00-9:20PM

SUMMER B (6 weeks): Classes begin the week of June 20, 2016 and conclude the week of July 29, 2016

905539		QMB2100L	Basic Business Statistics Lab	1	TBA	D203	TBA
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COMPUTER SCIENCE/OFFICE TECHNOLOGY

SUMMER C (12 weeks): Classes begin the week of May 9, 2016 and conclude the week of July 29, 2016

REF#	PRE-REQ	COURSE#	COURSE NAME	CR	DAY	ROOM	TIME
905330		CGS1060	Introduction to Microcomputer Usage	4	M/W	D308	6:00-8:20PM
905562		CGS1060	Introduction to Microcomputer Usage	4	S	D307	9:00-12:00PM

*ACG2071: Prerequisite: ACG2001 and ACG2011 or ACG2021

*ACG2450: Prerequisite: ACG2001 or ACG2021

**Blended Courses taught partly in the classroom and partly online. Classroom activities held once a week and remaining instruction taught online. Visit virtual.mdc.edu for more details

The **Center for Financial Training** is dedicated to providing professionally administrated banker/financial services education and training that continually meets the educational need of bank, credit union, and other employees in the financial services industry. We also provide pre-career tracks and financial literacy programs.

HOW TO FIND US

LOCATIONS: Miami-Dade County

Hialeah/MDC Campus

1776 W 49th Street, Hialeah

Homestead/MDC Campus

500 College Terrace, Homestead

Interamerican/MDC Campus

627 SW 27th Avenue, Miami

Interamerican Plaza (IAP)

701 SW 27th Avenue, Miami

Kendall/MDC Campus

11011 SW 104th Street, Miami

North/MDC Campus

11380 NW 27th Avenue, Miami

West/MDC Campus

3800 NW 115th Avenue, Doral

Wolfson/MDC (Downtown Campus)

300 NE 2nd Avenue, Miami

CenterState Bank

28801 SW 157th Ave. (Community Room),
Homestead

International Finance Bank

777 SW 37th Avenue, Miami
6th Floor, Conference Room

Mercantil Commercebank

12496 NW 25th St., Training Room (1st Floor)
Leave a Legacy Room, Miami

Professional Bank

396 Alhambra Circle, Coral Gables
Suite 255, Board Room

Santander Private Banking

1401 Brickell Avenue
Miami, FL

Parking: Enter through South Entrance of Bldg.

How to get to The CFT Headquarters at The Wolfson Campus Miami Dade College

By Metrorail: Exit Metrorail at Government Center and take the Metromover (Inner Loop) to College/Bayside Station or College North Station.

From the North: Take I-95 South and exit right onto NW 8th Street. Go straight to 5th Street. Go seven blocks to NE 2nd Ave.

From the South: Take US 1 to I-95 North and exit right onto NW 2nd Street. Go north two blocks to NW 5th Street and turn right. Go east six blocks to NE 2nd Avenue and turn right.

From the East: Take MacArthur Causeway West and exit onto Biscayne Boulevard. Go south eight blocks and turn right on NE 4th Street.

From the West: Take SR 836 East and exit onto I-395. Exit right onto NE 2nd Avenue. Go south eight blocks



CONTACT US



(305) 237-3051



cftse@mdc.edu